



Internal Auditor

CI\$ 80,136.00 – CI\$ 100,776.00

The Public Service Pensions Board (PSPB) is a statutory authority established to administer the public sector pension plans in the Cayman Islands. These include: the Public Service Pensions Plan, the Parliamentary Pensions Plan and the Judicial Pensions Plan. Both Defined Benefit and Defined Contribution types of provisions are involved.

The Internal Auditor acts as an independent auditor, providing the Public Service Pensions Board (“PSPB”) with objective assurance and consulting activity designed to add value and improve the PSPB’s operations. We are looking for an Internal Auditor to lead audit projects that span across multiple departments in the evaluation of the processes and systems of the PSPB. The successful candidate will bring a systematic, disciplined approach to the evaluation and improvement of the effectiveness of risk management, control and governance processes in PSPB.

The ideal candidate must be able to work independently to conduct routine and complex audit projects, including planning, organizing and scheduling work to ensure that audit activities are completed accurately and on time; and will have responsibility for the following:

- Collects, examines, analyses and verifies information about the systems and processes of the PSPB to complete audit projects; this includes reviewing manuals, policies, reports and financial statements
- Evaluates the performances of the processes and systems of the PSPB to identify risks, areas for improvement and to ensure that the organization complies with all relevant regulations, laws and standards.
- Develops recommendations for changes to processes and systems to minimize risk, improve performance and effectiveness, and to ensure compliance
- Prepares and presents audit reports that accurately document the audit process and its findings

- Conducts follow up audits to monitor the implementation of recommendations and ongoing compliance
- Acts as an objective source of independent advice to provide assurance that PSPB's governance and internal control processes are operating effectively.

Qualifications and Experience (at a minimum):

- **A Bachelor's degree in Accounting or Finance**
- **Highly skilled in reporting audit findings and able to conduct internal audit**
- **6-8 years' experience of internal audit in a reputable organization preferably in pension administration**
- **Ability to work in teams and maintain liaison with all stakeholders**
- **Professional Designation in Accounting or Audit**
- **Excellent interpersonal, communications, computer and analytical skills**
- **Knowledge of how Government works, how public service pensions are managed and how the PSPB is organized and works**

The Board offers an attractive compensation package including pension and medical. Salary will be commensurate with qualification and experience. Please forward your Resume and three References that attests to your character and job-related activities to:

**The Chief HR and Operations Officer
Public Service Pensions Board
P.O. Box 912,
KY1 1103
CAYMAN ISLANDS**

Email: angella.bent-thomas@pspb.ky

Deadline for receipt of application: February 28, 2020